

MINARD COMMUNITY TRUST

Minutes of Meeting

Held via Zoom, Wednesday 4 August 2021

		ACTION
Present	Brian Barker, Margaret Moncur, Liz Taylor Feeney, Fred Bruce	
Apologies	Alison Hay	
Previous Minutes	Significant time has elapsed since previous meeting due to covid. Outstanding actions included in this minute.	
Actions carried forward from previous meetings	Alison to find a contact for correspondence regarding the field so that we can improve access to the Brainport Trail. Also need to identify land ownership at the bridge over Auchgoyle Burn (ACHA possibly owns land on the south side). Carried forward	Alison
	Crown Estates are a potential funder for improvements on the foreshore. Fred to provide more details. Carried forward.	Fred
	Liz has spoken to Laura & Mike Skelton re Brainport Trail. Mike was involved in the original work to create the Trail and might be able to provide some insights to help with future plans. Liz to follow up with Mike. Carried forward	Liz
	Liz has example questions for path networks. Agreed to focus next survey on the circuit around the village, including the bridge over Auchgoyle Burn. Survey now ready to go. Carried forward	Liz/Alison
	Need to make events more visible on the web site. Carried forward	Brian
Minard foreshore/slip	Volunteer efforts to improve the foreshore have been well received and the committee recorded their appreciation for the work of all involved to create the seating area and ongoing maintenance of the planters.	
	Comments have been made about vehicles and other items left in the area. Brian to check detail and contact owner(s) if necessary.	Brian
Windfarm community benefit funding	The Committee will continue to seek funds from other sources for rewiring, insulation and heating to continue the work on the Hall.	All
Potential projects for funding bids	<p>Future possible bids relating to the hall could cover:</p> <ul style="list-style-type: none"> • kitchen appliances • an emergency generator • development of plans for an extension, including showers etc <p>Other ideas include</p> <ul style="list-style-type: none"> • exercise trail • Brainport trail – including solar alignment, bench (for Jack) • general improvements to the shore – parking, jetty etc • roof on the shop • equipment for groups – e.g. for exercises to improve strength, balance and conditioning • landscaping at the sewerage works 	

Treasurers Report	Funds are healthy. With the loss of income for from Shop rental we now need to plan more carefully as there is a projected shortfall. There are sufficient reserves to allow time to consider different options.	
Hall and Grounds Report	<p>The Council has a small grants fund for community halls. Up to £500 is available per hall. Margaret is drafting a bid. Agreed to focus on acquiring a shelter/gazebo to provide shelter so that more activities can take place outside and reduce risk of covid transmission.</p> <p>Liz to find details of shelter in use at Kilmartin Museum</p> <p>Hall decoration is being planned using the Youth Restorative Justice Team who can work in the hall on Tuesdays. The Community Trust has to provide paint. Margaret is coordinating this</p> <p>Minard Hall has re-opened but is only being used by 3 groups at the moment:</p> <ul style="list-style-type: none"> • Post Office – 2 staff every Friday from 1-3 • Tai Chi – small group of on average 6 folk on Thursday 6-7 • Art Group – group of around 10-12 folk every second Wednesday <p>The Trust supplies hand gel, spray and blue roll and leave it for the user to spray down before and after for their own peace of mind and ask them to take their own rubbish home. Also put additional spray in our toilets again for user to use before and after.</p> <p>The current risk assessment allows a maximum of 15 people in the hall at one time. This will be reviewed and revised with the further reduction in lockdown restrictions.</p> <p>Fred reported that WLFCC are to consider a small grant request for a fogging machine for use in indoor spaces in Lochgair and Minard where there are gatherings planned by certain groups (eg the Netta's Coffee Mornings). If used in Community Trust facilities such as the Hall there needs to be a risk assessment and proper safety procedures in place to ensure equipment is used safely and to ensure that there is no liability on the Trust when used by people using Trust venues. Fred to liaise with the person managing the machine to provide detail.</p> <p><i>POST MEETING NOTE.</i></p> <p><i>Further research on fogging machines indicates that the Council uses specialist contractors rather than their own staff and there is specific guidance from the HSE on these machines at:</i></p> <p>https://www.hse.gov.uk/coronavirus/disinfecting-premises-during-coronavirus-outbreak.htm</p> <p><i>Given this new information Brian (acting as Chair) advised other committee members that the Community Trust needs to take a firmer position and only allow the use of fogging machines on its premises if used by a specialist contractor who can evidence appropriate training, risk assessments and public liability insurance.</i></p>	<p>Margaret</p> <p>Liz</p> <p>Fred</p>

	<i>Fred has been asked to share this with WLFCC at their meeting on 16 August as it may affect the decision that is taken about funding a fogging machine.</i>	Fred
Shop Report	<p>Covid has delayed plans for conversation of the shop.</p> <p>Shop is being used as occasional storage for people moving home/working on their homes. Hire is at £25/week</p>	
Woodland Update	The Trust was not in a position to submit a bid to work on the Brainport Trail. The land is owned by several people/organisations and there will be more work needed to coordinate this to develop plans and progress any work.	
Fund Raising / Other activities	<p>Links with the school/activities involving (eg another pantomime). Liz to approach Lesley to see what we could do (including using some of the restricted funds for activities with children).</p> <p>Ideas for other activities</p> <ul style="list-style-type: none"> • yoga sessions • restricted fund from playgroup – potentially do something for parents and children, repeat the pantomime • art related activity – potentially link with Art Class or Artmap Argyll. • poster competition in advance of beach clean to encourage children to be involved • help promote the informal walking/jogging group that is meeting on Mondays and Wednesdays. • ‘village outing’ to a whisky tasting at Cadenheads in Campbeltown <p>Fundraising is now a much higher priority given the drop in income with the shop closing.</p>	
Web site and Facebook	Margaret to provide Brian with PDF copies of 2018/19 and 2019/20 accounts for upload to the web site	Margaret/ Brian
Events	<p>A separate informal group has formed, with Liz as main link with committee, to look at planning events etc in the village. Next meeting of the group is Wednesday 18 March 2020. Carried forward due to covid.</p> <p>Agreed to work towards an outdoor event in early September (first weekend?). Something like a combination of beach clean and barbecue. Need to clarify details regarding covid guidelines and set up the event to minimise risk to people attending.</p>	Liz All
Crarae Gardens	Agreed to provide a letter of support to the Friends of Crarae for the path they are planning to link the village with the gardens. Alison to ask the Friends to provide more detail to Brian so that he can draft a letter of support that highlights strong support based on identified need in the village. Liz to review previous survey data to see if there is any feedback from people in the village that could support a bid. This is continuing.	Alison/ Liz/ Brian

Minard School	<p>Argyll and Bute Council decided in June 2021 to extend the mothballing of Minard Primary School until June 2022 when they will decide on the future of the buildings and grounds owned by the Council. Details are available in this report.</p> <p>The Community Trust already owns land in front of the school and to the north of the buildings. Whilst originally purchased as a site to create a new village hall, the site has also been suggested as a site for a community garden/orchard – building on the work already done by the school pupils when the school was still active.</p> <p>The title deeds for the school have an education related burden from the time the land and buildings were originally donated by the Lloyd family.</p> <p>The Community Trust is also the tenant of the schoolhouse front room under a longstanding arrangement with the Council to allow its use by the Community Trust.</p> <p>Without pre-judging the outcome of the Council's review, there is time for the community to be consulted on their desires/preferences for the school site. If the Council decides to close the school the Community Trust would be able to express and act on the priorities as expressed by the Community. This could include lodging a request for an asset transfer under the Community Empowerment Act.</p> <p>Meeting agreed to start a conversation with the community about the future of the school, schoolhouse and associated land. This needs to start gently as many members of the community will be unaware of the Council's plans.</p> <p>Brian to start the process by posting some initial information on the Community Noticeboard on Facebook etc.</p>	Brian
A.O.C.B	The Trust needs to organise an AGM as this will provide an opportunity to report on progress and welcome other members of the community interested in helping with the management of the Trust.	
Next Meeting	tbc	