

MINARD COMMUNITY TRUST

Minutes of AGM Meeting

Monday 2nd November 2015

		<u>ACTION</u>
Present	Kim Cogan, Steve Thompson, Margaret Moncur, Brian Barker, Sarah Calderwood, Lenny & Catherine McNeil, David & Elizabeth Hay, Richard Dryden, Hesta Kuhon, Laura Skelton, Moira Smart	
Apologies	Liz Feeney Jeannie Whittingham ,Alison Hay	
Minutes of Previous Meeting	Minutes of previous AGM Meeting were proposed by Lenny McNeil and seconded by Steve Thompson	
Matters Arising	<p>Attendance at MCT Meetings, Lenny suggested that ongoing attendances at MCT Meetings should be added for each Committee Member for noting. To be discussed at next Committee Meeting.</p> <p>Discussion took place around the structure of MCT which is currently a Company Limited by guarantee and also a registered Charity with OSCR. Currently there are only 2 active Directors, it was felt that moving to a SCIO structure whereby all Committee members take equal responsibility would be more appropriate to encourage more Community participation. All present agreed that this should be pursued.</p>	Jeannie Margaret
Chairpersons Report	<p>During the financial year April 2014 to March 2015 held following events:</p> <p>Annual beach clean & barbecue Coffee morning with craft fair Coffee morning for Macmillan Cancer Social evening with family Ceilidh Restoration and rededication of the War Memorial Plaque sited within Minard Village Hall. Pantomime production Christmas Cake Decorating Evening Soup & Sandwich with Christmas Craft Fair Senior Citizens Christmas Tea</p>	
Treasurers Report	<p>Margaret presented audited accounts for 2014/15 financial year: At 31 March 2015 the charity held £15,100 at the bank including £5,445 ring-fenced monies from the former Minard Playgroup and £6,000 earmarked for a property repairs contingency. The Trustees consider this to be appropriate to allow them to fund ongoing activities.</p> <p>Trustees report was also read out to all present for approval.</p>	
Hall and Grounds Report	Steve is negotiating for two gardeners to tend the gardens once a month and in Summer twice a month. Steve has been authorised to agree a price for their services up to £75 a day.	Steve
Shop Report	Nothing to report. Mike had verbally informed Margaret that shop	

	<p>takings were unfortunately reduced from previous years. He advised that orders can be placed in advance for most requirements but shop hours were likely to remain as is. Post Office hours would also continue as is.</p> <p>Brain advised that he was obtaining quotes for repairs to the roof/fascias above the Shop which is 1/3 responsibility of MCT. Also agreed to include the flat roof to the rear of the Shop which is 100% the responsibility of MCT.</p>	Brian
Woodland Update	<p>Brian confirmed that the previous partnership agreement with the Forestry Commission has now expired and they are unwilling to renew it. Old Deer fence was due to be removed under previous agreement.</p> <p>Discussions took place around wind-blown trees which have been cleared in part. Trees have been felled in the areas under private ownership but unfortunately the resultant clearance has affected the path (Pheasantry Walk?) which requires reinstatement. It was suggested that MCT write to Reynold Gayre and request that this be done.</p> <p>Discussions also took place with regards to the issue of public liability insurance for the Woodland Walks. Given that the path is not maintained nor under the ownership of MCT and with the expired partnership agreement, it may be unlikely that it is covered under MCT insurance policy. Margaret to check this out. It was suggested that a sign indicating that all walkers do so at their own risk should be attached to the walk notice board.</p>	<p>Brian</p> <p>Letter required</p> <p>Margaret</p>
Nomination & election of Committee/Trustees	Lenny McNeil proposed that all Committee Members remain in post. This was agreed to by all present.	
Fund Raising	<p>Beach Clean - revised date in February/March 2016 suggested.</p> <p>Bingo - date set for Friday 15th January 2016 at 7.30 will be BYOB.</p> <p>Soup and sandwiches confirmed for Sunday 29th November 2015 from 1-3 with proceeds going towards Senior Citizens Christmas Tea.</p>	<p>Margaret</p> <p>Kim</p> <p>Kim</p>
A.O.C.B	<p>General discussion took place around ensuring that Minard is in a good position to utilise Wind Farm monies when they become available :</p> <ol style="list-style-type: none"> 1. After general discussion it was agreed that an audit of the hall be carried out and that Windfarm monies be used to maintain the building in as good a condition as possible covering such items re-roofing, insulation, extension of store end of hall and possible installation of showers. 2. Installation of a pavement to Crarae Garden. 3. Jetty/Pontoon 4. Maintenance and improvements to Woodland Walk 5. Coffee Shop within Village <p>Suggested that Hall Bookings procedure should be better advertised as some were unsure of process. Confirmed that since Sandra Orr's departure Alison Hay is now taking all Hall Bookings and maintains a diary.</p>	Alison

	Senior Citizens Christmas Tea to take place on Friday 11 th December at 5.30pm. Arrangements as per previous year with meal to be catered for by Alison (Inveraray – Real Stovies Company)	Margaret
Date of Next Meeting	Monday 7 th December 7.30pm	